

Practical information

Submitted abstracts are assessed based on the following criteria, taking into account the abstract's overall quality:

- The contribution's relevance and interest for UU's teachers
- The contribution's potential to create a broad discussion around learning and teaching
- The contribution's basis in university teaching and / or didactic research
- The contribution is rooted in empiricism

Entries can be based on empirical studies and / or from the theoretical reasoning. The educational program can be used as support and inspiration: http://regler.uu.se/digitalAssets/14/14251_3pedagogiskt-program.pdf

In order to have the opportunity to for an exchange of knowledge and experience, we urge all participants, regardless of presentation format, to strive for a high level of dialogue between the presenters and participants. Therefore, please find the recommended allocation of time for each form of presentation below.

General information, rooms, and technology

All rooms have access to a computer and projector. If you intend to use Power Point, we ask you to bring your presentation on a memory stick. As a precaution, you are recommended to also save a copy of the presentation as a PDF. A moderator will staff all sessions and you are recommended to go to your presentation room with plenty of time to spare in order to download your presentation to the room's computer.

Paper Presentations (30 minutes)

For paper presentations, set aside at least five minutes for questions and discussion.

Round table discussion (60 minutes)

The purpose of a round table discussion is to discuss and problematize a current university teaching issue. It can also be used to network and find new colleagues from different subject areas for discussion and collaboration. The session will begin

with a brief introduction to the issue, which initiates discussion. For round table sessions, set aside approximately 15 minutes for the introduction.

Workshop (60 minutes)

In workshops, the aim is to raise a question or topic that you want to develop in collaboration with workshop participants. You can, for example, guide participants through inspiring educational exercises so that together you develop something that can be beneficial in teaching and / or assessment contexts. Workshops are allocated 60 minutes of which about 10 minutes should be for introduction and 10 minutes to collectively round off.

Poster

Posters are used to visually present a development project or a question you want to initiate and discuss. Exhibit displays (height 140 x width 100) are available from 08.00 the day of the conference and posters should be set up before the conference starts at 09:00. Conference participants should stand with their posters during the lunch hour from 12.00-13.00 so that you can meet with other conference participants. Preferably you should prepare a short 1-2 minute presentation.

Publication in the conference report

All presentation formats are invited to contribute with a final paper to the conference report published in digital form (pdf). The exclusive rights of the material belong to the author and, therefore, publication of your paper is also possible in other forums. The deadline for submission of papers for the report is December 13, 2015.

Please follow the guidelines below for formatting:

Submit in Word format

Size: maximum 6000 words

Font: Times New Roman

Title of contribution: 18 pt

The author's name and institution: 16 pt

Body text: 12 pt

Headings: 14 pt

References and bibliography: Harvard style